

INDEPENDENT ADR NOTICE - MEDIATION

This communication is the formal notice of [Name] to refer a dispute to Alternative Dispute Resolution ('ADR Notice') *[delete the following as appropriate]* -

- As a means to resolve a disputed matter between [Name] and [Name] in compliance with the current *Practice Direction - Pre-Action Conduct and Protocols, Parts 8 and 9*

and/or

- As provided for in Clause [Number] of the contract between [Name] and [Name] dated [...].

The nature of the matter in dispute is *[state type of matter and/or relevant sectors]*.

We request that the method of ADR be an independent CEDR Mediation and a copy of this notice has been sent to CEDR at 100 St. Paul's Churchyard, London EC4M 8BU, United Kingdom *[delete as appropriate]*

- With a copy of the claim (plus counterclaim) referred to above
- and/or**
- With a copy of the ADR clause from the contract referred to above.

By copy of this Notice we request that CEDR independently assists the parties by providing a short list of mediators, which it considers are suitable to mediate this dispute *[delete as appropriate]* -

- In accordance with the provisions for ADR set out in the contract
- and/or**
- As stipulated in CEDR's Model Mediation Process document.

The Parties' primary points of contact, in relation to this matter, are as follows:

	PARTY A	PARTY B
Company:		
Address:		
Contact:		
Telephone:		
Email:		

**For multi-party cases, please replicate the grid above to include the additional parties' details.*

Signed _____ Dated _____